
Kristine Vacharadze

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EDUCATION:

Central European University (CEU); Budapest, Hungary (September 2002 – June 2003)

Master's degree; Concentration – *Gender Studies*

Iv. Javakishvili Tbilisi State University; Tbilisi, Georgia (September 1997 – June 2001)

Bachelor's Degree; Concentration – *Western European Language and Literature*

PROFESSIONAL EXPERIENCE:

November 2009– June 2013

Senior Program Manager

Caucasus Research Resource Centres (CRRC)

Duties include:

- Managing CRRC Caucasus Barometer survey; Survey on political attitudes for National Democratic Institute (NDI); Foreign Aid and Development Survey for National Opinion Research Centre (NORC); survey about judiciary for Judicial Independence and Legal Empowerment Project (JILEP); STEP Skills Measurement Survey for the World Bank;
- Managing Focus Groups and writing focus groups analyses for various projects;
- Managing activities of CRRC working groups (sampling; questionnaire design/field work; data archiving, etc.);

November 2009– present

Senior Program Manager

Eurasia Partnership Foundation Caucasus Research Resource Centres (CRRC)

Duties include:

- Managing CRRC Caucasus Barometer survey; Survey on political attitudes for National Democratic Institute (NDI); Foreign Aid and Development Survey for National Opinion Research Centre (NORC); survey about judiciary for Judicial Independence and Legal Empowerment Project (JILEP); STEP Skills Measurement Survey for the World Bank;
- Managing Focus Groups and writing focus groups analyses for various projects;
- Managing activities of CRRC working groups (sampling; questionnaire design/field work; data archiving, etc.);

November 2006– November 2009

Program Manager

Eurasia Foundation Caucasus Research Resource Centres (CRRC)

Duties included:

- Managing CRRC Data Initiative and CRRC Fellowship Programs;
- Coordinating activities of CRRC working groups (sampling; questionnaire design/field work; data archiving, etc.);
- Coordinating organization of seminars, training and workshops both regional and country based;
- Maintaining high quality relationships with all partners and partner organizations (individual researchers, fellows, research institutions, universities, donors, etc.);

July 2004 – November 2006

***South Caucasus Regional Coordinator
Academic Fellowship Program (OSGF)***

Duties included:

- Coordination program publicity, recruitment, selection and placement of Program fellows in their host Universities;
- Close cooperation with the AFP Country Coordinators in Armenia and Azerbaijan, as well as in other countries in order to ensure region-wide programmatic cooperation;
- Planning and organization of country program events for the AFP scholars: assessing needs, contacting potential trainers, preparing agenda, assisting in elaboration of program, etc.: organized 2 in-country orientation meetings and 2 regional retreats for the Caucasus AFP scholars, 2 workshops for AFP scholars aimed to improve their teaching skills;
- Organization of AFP inter-regional discipline meetings: was one of the main organizers of the AFP inter-regional Conference in Social Sciences held in Tbilisi with more than 100 participant scholars;
- Serving as back up in the absence of the Region Manager.

August 2003 – July 2004

***Caucasus Program Assistant
Civic Education Project (CEP)***

Duties included:

- Recruitment, selection and placement of CEP Fellows;
- Accommodation and adjustment of Visiting Lecturers in their host cities and universities, including assistance with medical emergencies and other urgent situations;
- Financial administration of the CEP program and activities in accordance with CEP policies;
- Planning, organization and logistics of country program events (1 in-country orientation, 2 retreats, in-country and regional student conferences with approximately 35 participants in each, etc.);
- Implementation of Regional Director's responsibilities as required.

July 2003

***Research Assistant
Project funded by the USAID***

Duties included:

- Research and assembling information for the evaluation of the micro-credit activities conducted by FINCA and Constanta;
- Analysis and comparison of various data on the benefits of micro-finance activities;
- Conducting interviews to assess project's impact, gender balance of project beneficiaries, etc.;
- Translation and interpretation as required from Georgian and Russian sources and individual surveys.

October 2001 - June 2002

***Teacher
New School (International House)***

Duties included:

- Teaching English at the middle school established by the International House;
- Using interactive methods of teaching with the students;
- Assistance in arranging theatre performance and various fun activities conducted in English;
- Accompanying students to field trips.

LANGUAGES: Georgian - Native; English– Fluent; Russian – Fluent.

AWARDS: Central European University Fellowship (CEU) for fully-funded graduate study at the CEU; Budapest, Hungary (*September 2002 – June 2003*)

SKILLS: Word, Excel, Publisher, Power Point, SPSS.